Retirement Villages

Form 3



ABN: 86 504 771 740

Village Comparison Document

Retirement Villages Act 1999 (Section 74)

This form is effective from 1 February 2019



Name of village: Wheller on the Park

Important information for the prospective resident

- The Village Comparison Document gives general information about the retirement village accommodation, facilities and services, including the general costs of moving into, living in and leaving the retirement village. This makes it easier for you to compare retirement villages.
- The Retirement Villages Act 1999 requires a retirement village scheme operator to:
 - provide a copy of the Village Comparison Document to a prospective resident of the retirement village within seven days of receiving a request
 - include a copy of the Village Comparison Document with any promotional material given to a person, other than through a general distribution (e.g. mail-out)
 - publish the Village Comparison Document on the village's website so that the document, or a link to it appears prominently on each page of the website that contains, or has a link to, marketing material for the village
- You can access a copy of this Village Comparison Document on the village website at https://www.wmq.org.au/retirement-villages/wheller-on-the-park-chermside
- All amounts in this document are GST-inclusive, unless stated otherwise where that is permitted by law.

Notice for prospective residents

Before you decide whether to live in a retirement village, you should:

- Seek independent legal advice about the retirement village contract there are different types of contracts and they can be complex
- Find out the financial commitments involved in particular, you should understand and consider ingoing costs, ongoing fees and charges (which can increase) and how much it will cost you when you leave the village permanently
- Consider any impacts to any pensions, rate subsidies and rebates you currently receive
- Consider what questions to ask the village manager before signing a contract
- Consider whether retirement village living provides the lifestyle that is right for you. Moving into a
 retirement village is very different to moving into a new house. It involves buying into a village with
 communal facilities where usually some of the costs of this lifestyle are deferred until you leave the
 village. These deferred costs when you leave your unit may be significant.
- Seek further information and advice to help with making a decision that is right for you. Some
 useful contacts are listed at the end of this document, including:

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- Queensland Retirement Village and Park Advice Service (QRVPAS) which provides free information and legal assistance for residents and prospective residents of retirement village. See www.caxton.org.au or phone 07 3214 6333.
- The Queensland Law Society which can provide a list of lawyers who practice retirement village law. See www.qls.com.au or phone: 1300 367 757.

More information

- If you decide to move into a retirement village, the operator will provide you with a Prospective Costs Document for your selected unit, a residence contract and other legal documents.
- By law, you must have a copy of the Village Comparison Document, the Prospective Costs
 Document, the village by-laws, your residence contract and all attachments to your residence
 contract for at least 21 days before you and the operator enter into the residence contract. This is
 to give you time to read these documents carefully and seek professional advice about your legal
 and financial interests. You have the right to waive the 21-day period if you get legal advice from a
 Queensland lawyer about your contract.

The information in this Village Comparison document is correct as at 6 January 2025 and applies to prospective residents.

Some of the information in this document may not apply to existing residence contracts.

Part 1 – Operator and m	anagement details
1.1 Retirement village location	Retirement Village Name: Wheller on the Park Street Address: 1-28 The Boulevard Suburb: Chermside State: Queensland Post Code: 4032
1.2 Owner of the land on which the retirement village scheme is located	Name of land owner: The Uniting Church in Australia Property Trust (Q.) Australian Company Number (ACN): 142 498 780 (ARBN) Address: 60 Bayliss Street Suburb: Auchenflower State: Queensland Post Code: 4066
1.3 Village operator	Name of entity that operates the retirement village (scheme operator): The Uniting Church in Australia Property Trust (Q.) Australian Company Number (ACN): 142 498 780 (ARBN) Address: 930 Gympie Road Suburb: Chermside State: Queensland Post Code: 4032 Date entity became operator: 23 May 2008

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1.4 Village management and	Name of village management entity and contact details:		
onsite availability	The Uniting Church in Australia Property Trust (Q.) represented by Wesley Mission Queensland ABN 28 746 881 862		
	Australian Company Number (ACN): 142 498 780 (ARBN)		
	Phone: 07 3621 4558 Email: reception.wotp@wmq.org.au		
	An onsite manager (or representative) is available to residents:		
	⊠ Other: As set out below		
	Onsite availability includes:		
	Weekdays: 9:00am – 4:00pm (excluding some public holidays)		
	Weekends: approximately 6:00am – 2:00pm (excluding some public holidays)		
1.5 Approved closure	Is there an approved transition plan for the village?		
plan or transition plan for the retirement	□ Yes ⊠ No		
village	A written transition plan approved by the Department of Communities, Housing and Digital Economy is required when an existing operator is transitioning control of the retirement village scheme's operation to a new operator.		
	Is there an approved closure plan for the village?		
	☐ Yes ⊠ No		
	A written closure plan approved by the residents of the village (by a special resolution at a residents meeting) or by the Department of Communities, Housing and Digital Economy is required if an operator is closing a retirement village scheme. This includes winding down or stopping to operate the village, even temporarily.		
Part 2 – Age limits			
2.1 What age limits apply to residents in this village?	Single occupants must be at least 65. For multiple occupants, one must be at least 65 and the other must be at least 55.		
ACCOMMODATION, FAC	CILITIES AND SERVICES		
Part 3 – Accommodation	n units: Nature of ownership or tenure		
3.1 Resident ownership or tenure of	☐ Freehold (owner resident)		
the units in the village is:	□ Lease (non-owner resident)		
10.	☐ Licence (non-owner resident)		
	☐ Share in company title entity (non-owner resident)		
	☐ Unit in unit trust (non-owner resident)		

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		☐ Rental (non-owner resident)				
		☐ Other				
A	ccommodation types					
3.2 Number of units by accommodation type and tenure		There are 340 units in the village, comprising 20 single story villas, and 320 units in multi-story buildings with 4-7 levels				
	Accommodation unit	Fre	ehold	Leasehold	Licence	Other
	Independent living units					
	- One bedroom			6		
	- One bedroom + study			48		
	- Two bedroom			38		
	- Two bedroom + study			164		
	- Three bedroom			64		
	- Three bedroom villa			20		
	Total number of units			340		
Access and design						
3.3 What disability access and design		 ✓ Level access from the street into and between all areas of the unit (i.e. no external or internal steps or stairs) in ⋈ some units 				
a	eatures do the units and the village	\boxtimes	Alternatively, a ramp, elevator or lift allows entry into \boxtimes all units			
C	ontain?	\boxtimes	Step-free (hobless) shower in all units			
		\boxtimes	oximes Width of doorways allow for wheelchair access in $oximes$ all units			
		\square Toilet is accessible in a wheelchair in \square all \square some units				
		 Other key features in the units or village that cater for people with disability or assist residents to age in place 				
			None			
Р	art 4 – Parking for resi	dent	s and visitors	6		
	1 What car parking the village is		All units with	own garage or carpo	ort separate from the	unit
	Potiromont Villagos Act	1000	2 Continu 74	Form 2 . 1/0 . Door	ambar 2022	

available for Note from scheme operator: Car parks are located in the basement car residents? park to the building/s. Residents who meet the eligibility criteria for a car parking space will be required to sign a Car Space Licence Agreement, which is available from the operator. Restrictions on resident's car parking include: the car parking is to be used by residents only and for the purposes of parking a motor vehicle only. The entitlement to use a parking space is conditional on the resident owning a motor vehicle; having a current valid Qld driver licence, parking in the allocated parking space, and the resident is not to cause any damage to any property or motor vehicles in the Car Parking Area. Further conditions are contained in the Car Space Licence Agreement. 4.2 Is parking in the village available for visitors? Short term parking (less than 24 hours) is available to visitors in If yes, parking designated visitor parking bays only. restrictions include Part 5 - Planning and development 5.1 Is construction or Year village construction started: 2006 development of the □ Fully developed / completed village complete? Partially developed / completed Construction yet to commence 5.2 Construction, Provide detail of any construction, development or redevelopment relating to the retirement village land, including details of any related development development approval or development applications in accordance with the Planning Act applications and development 2016 approvals Provide details and timeframe of development or proposed development, including the final number and types of units and any new facilities. 5.3 Redevelopment Is there an approved redevelopment plan for the village under the plan under the Retirement Villages Act? Retirement Villages Yes ⊠ No Act 1999 The Retirement Villages Act may require a written redevelopment plan for certain types of redevelopment of the village and this is different to a

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	development approval. A redevelopment plan must be approved by the residents of the village (by a special resolution at a residents meeting) or by the Department of Communities, Housing and Digital Economy.				
	Note: see notice at end of document regarding inspection of the development approval documents.				
Part 6 – Facilities onsite	at the village				
6.1 The following facilities are currently available to residents:	☒ Activities or games room☒ Arts and crafts room	☐ Medical consultation room☐ Restaurant			
	☐ Auditorium	☐ Shop			
	BBQ area outdoors	Swimming pool [outdoor / heated]			
	⊠ Billiards room	☐ Separate lounge in community			
	⊠ Bowling green [outdoor]	centre			
	☒ Business centre (e.g. computers, printers, internet access)	☐ Spa [indoor / outdoor] [heated / not heated			
	☐ Chapel / prayer room	☐ Storage area for boats /			
	☐ Communal laundries	caravans			
	□ Community room or centre	☐ Tennis court [full/half]			
	☐ Dining room				
	⊠ Gardens	⊠ Workshop			
	⊠ Gym	⊠ Other			
	☐ Hairdressing or beauty room	Leisure centreCinema			
	⊠ Library	CaféVideo equipmentPortable stageCCTV			
Details about any facility that is not funded from the General Services Charge paid by residents or if there are any restrictions on access or sharing of facilities (e.g. with an aged care facility).					
Not applicable.					
6.2 Does the village have an onsite, attached, adjacent or co-located residential aged care facility?	 ✓ Yes ☐ No Name of residential aged care facility and name of the approved provider: The Uniting Church in Australia Property Trust (Q)-NAPS ID 314 Chermside Parkview, Emmaus Village, Cooper House, St Marks House. 				

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Note: Aged care facilities are not covered by the *Retirement Villages Act 1999 (Qld)*. The retirement village operator cannot keep places free or guarantee places in aged care for residents of the retirement village. To enter a residential aged care facility, you must be assessed as eligible by an Aged Care Assessment Team (ACAT) in accordance with the *Aged Care Act 1997 (Cwth)*.

Exit fees may apply when you move from your retirement village unit to other accommodation and may involve entering a new contract.

Part 7 - Services

7.1 What services are provided to all village residents (funded from the General Services Charge fund paid by residents)?

'General Services' provided to all residents include:

- Operating the village for the benefit and enjoyment of residents.
- Providing, operating and managing the community facilities.
- Gardening and landscaping.
- Managing security at the village.
- Maintaining the emergency help system and/or safety equipment (if any).
- Maintaining fire-fighting and protection equipment.
- Maintaining and updating safety and emergency procedures for the village.
- Cleaning, maintenance, repairs and replacements of and to the community facilities.
- Maintenance, repairs and replacements of units and items in, on or attached to units (except where this is the responsibility of a resident).
- Monitoring and eradicating pests (except where this is the responsibility of a resident).
- Engaging necessary staff and contractors, which may include a village manager, cleaning and maintenance personnel, security personnel, personal care and nursing personnel and/or relief personnel.
- Arranging for administrative, book-keeping, accounting and legal services as necessary for the operation of the village.
- Maintaining any licences required in relation to the retirement village.
- Paying the operating costs of the village.
- Maintaining insurances relating to the village that are required by the *Retirement Villages Act 1999* or contemplated by a residence contract or that the scheme operator otherwise deems appropriate.
- Complying with the Retirement Villages Act 1999.
- Any other general services funded via a general services charges budget for a financial year.

7.2 Are optional personal services provided or made available to residents on a user-pays basis?

☐ Yes ⊠ No

7.3 Does the retirement village operator provide government funded

Yes, the operator is an Approved Provider of home care under the Aged Care Act 1997 (Registered Accredited Care Supplier – RACS ID number 18431)

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home care services under the <i>Aged Care</i>	☐ Yes, home care is provided in association with an Approved Provider:
Act 1997 (Cwth)?	☐ No, the operator does not provide home care services, residents can arrange their own home care services
	Note from scheme operator: Residents may choose to obtain home care services from the scheme operator, if they wish to do so.

Note: Some residents may be eligible to receive a Home Care Package, or a Commonwealth Home Support Program subsidised by the Commonwealth Government if assessed as eligible by an aged care assessment team (ACAT) under the *Aged Care Act 1997 (Cwth)*. These home care services are not covered by the *Retirement Villages Act 1999* (Qld).

Residents can choose their own approved Home Care Provider and are not obliged to use the retirement village provider, if one is offered.

Part 8 – Security and en	nergency systems
8.1 Does the village have a security system?	⊠ Yes □ No
If yes: the security system details are: the security system is monitored between:	The leisure centre has an alarm based security system. The village has a mobile patrol security which patrols the village between the hours of 9.00 pm and 5.00 am 7 days per week. There is also CCTV.
8.2 Does the village have an emergency help system?	
 If yes or optional: the emergency help system details are: the emergency help system is monitored between: 	Tunstall 24 hours per day, 7 days per week.
8.3 Does the village have equipment that provides for the safety or medical emergency of residents? If yes, list or provide details e.g. first aid kit, defibrillator	 Yes No First aid kits are available at various points in the village. A defibrillator is located within the Leisure Centre

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	If you require further information please request this from the scheme operator.
COSTS AND FINANCIAL	MANAGEMENT
Part 9 – Ingoing contrib	ution - entry costs to live in the village

An ingoing contribution is the amount a prospective resident must pay under a residence contract to secure a right to reside in the retirement village. The ingoing contribution is also referred to as the sale price or purchase price. It does not include ongoing charges such as rent or other recurring fees.

sale price of purchase pri		g charges such as tent of other recurring rees.	
9.1 What is the estimated ingoing contribution (sale	Accommodation Unit	Range of ingoing contribution	
	Independent living units		
price) range for all types of units in the	- Studio		
village	- One bedroom	\$419,210 to \$531,000	
	- Two bedrooms	\$487,190 to \$677,000	
	- Three bedrooms	\$770,440 to \$870,000	
	Other – Three bedroom villas	\$926,500 to \$985,000	
	Full range of ingoing contributions for all unit types	\$419,210 to \$985,000	
9.2 Are there different financial options available for paying the ingoing contribution and exit fee or other fees and charges under a residence contract?	☐ Yes ⊠ No		
9.3 What other entry	☐ Transfer or stamp duty		
costs do residents need to pay?	□ Costs related to your residence contract		
	☐ Costs related to any other contract e.g		
	Advance payment of Ge in advance)	eneral Services Charge (charged one fortnight	
	☑ Other costs:		
	_	on fees for a surrender of your lease and any	

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Part 10 - Ongoing Costs - costs while living in the retirement village

General Services Charge: Residents pay this charge for the general services supplied or made available to residents in the village, which may include management and administration, gardening and general maintenance and other services or facilities for recreation and entertainment described at 7.1.

Maintenance Reserve Fund contribution: Residents pay this charge for maintaining and repairing (but not replacing) the village's capital items e.g. communal facilities, swimming pool. This fund may or may not cover maintaining or repairing items in your unit, depending on the terms of your residence contract.

The budgets for the General Services Charges Fund and the Maintenance Reserve Fund are set each financial year and these amounts can increase each year. The amount to be held in the Maintenance Reserve Fund is determined by the operator using a quantity surveyor's report.

Note: The following ongoing costs are all stated as weekly amounts to help you compare the costs of different villages. However, the billing period for these amounts may not be weekly.

10.1 Current weekly rates of General Services Charge and Maintenance Reserve Fund contribution

Type of Unit	General Services Charge (weekly)	Maintenance Reserve Fund contribution (weekly)
All units pay a flat rate	\$103.85 (one resident) \$113.82 (two residents)	\$57.42 (per apartment)

Last three years of General Services Charge and Maintenance Reserve Fund contribution

Financial year	General Services Charge (range) (weekly)	Overall % change from previous year	Maintenance Reserve Fund contribution (range) (weekly)	Overall % change from previous year (+ or -)
2023/2024	\$101.20 to \$112.23	8.69 – 9.1%	\$55.22	8.98%
2022/2023	\$92.76 to \$103.26	6.39 to 7.53%	\$50.67	2.3%
2021/2022	\$87.19 to \$96.02	7.06 – 7.9%	\$49.53	13.99%

10.2 What costs
relating to the units
are not covered by the
General Services
Charge? (residents
will need to pay these
costs separately)

Home insurance (freehold units
only)

\boxtimes	Telephone

_	Tiorne insurance (neerloid dring
	only)

\boxtimes	10404004
\triangle	Internet

□ Water

Electricity

\times	Pay	T۱
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1 0	,
J Gas	
	insurance, workers'

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			compensation insurance and motor vehicle insurance – see item 16.1	
10.3 What other	×ι	Jnit fixtures		
ongoing or occasional costs for repair, maintenance and	×ι	Jnit fittings		
replacement of items	×ι	Jnit appliances		
in, on or attached to the units are residents	□ I	None		
responsible for and pay for while residing	Addi	tional information		
in the unit?	Resi	dents must:		
	 keep the unit well maintained, including by servicing the reverse-cycle air conditioner annually; repair the dishwasher and clothes dryer (if provided); 			
		devices; and	ols, batteries, keys and other access	
		have pest control treatments carri	·	
		ner particulars are contained in th ator on request.	e lease which is available from the	
10.4 Does the operator offer a maintenance service or help residents arrange repairs and maintenance for their unit?	The operator can assist with arranging repairs and maintenance as needed and also provides a handyman service for smaller jobs. There is no charge for this service. This maintenance service is provided at the			
If yes: provide details, including any charges for this service.	open	ator's sole discretion from time to	ume.	
Part 11 – Exit fees – who	en you	u leave the village		
A resident may have to pay an exit fee to the operator when they leave their unit or when the right to reside in their unit is sold. This is also referred to as a 'deferred management fee' (DMF).				
11.1 Do residents pay		Yes – all residents pay an exit fee	e calculated using the same formula	
an exit fee when they permanently leave their unit?		Yes – all new residents pay an ex may vary depending on each resi	cit fee but the way this is worked out dent's residence contract	
If yes: list all exit fee		No exit fee		
options that may apply to new contracts		Other		
Time period from date occupation of unit to the		Exit fee calculation based on the the next resident of the unit.	e ingoing contribution paid by	
· · · - · · · · · · · · · · · · · · · ·				

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date the resident ceases to reside in the unit	
1 year	6% of the ingoing contribution paid by the next resident
2 years	12% of the ingoing contribution paid by the next resident
3 years	18% of the ingoing contribution paid by the next resident
4 years	24% of the ingoing contribution paid by the next resident
5 years	30% of the ingoing contribution paid by the next resident
10 years	30% of the ingoing contribution paid by the next resident
Note: if the period of occupation is not a whole number of years, the exit fee will be worked out on a daily basis.	
The maximum (or canned) exit fee is 30% of the ingoing contribution haid by the next	

The maximum (or capped) exit fee is 30% of the ingoing contribution paid by the next resident after 5 years of residence.

The minimum exit fee is 6% of the ingoing contribution paid by the next resident, divided by 365 (for 1 day of residence).

11.2 What other exit costs do residents need to pay or contribute to?

Sale costs for the unit

∠ Legal costs

Other costs: Land Titles registration fees for a surrender of your lease and any other relevant dealings, and stamp duty (if any)

Part 12 - Reinstatement and renovation of the unit

12.1 Is the resident responsible for reinstatement of the unit when they leave the unit?

Reinstatement work means replacements or repairs that are reasonably necessary to return the unit to the same condition it was in when the resident started occupation, apart from:

- fair wear and tear; and
- renovations and other changes to the condition of the unit carried out with agreement of the resident and operator.

Fair wear and tear includes a reasonable amount of wear and tear associated with the use of items commonly used in a retirement village. However, a resident is responsible for the cost of replacing a capital item of the retirement village if the resident deliberately damages the item or causes accelerated wear.

Entry and exit inspections and reports are undertaken by the operator and resident to assess the condition of the unit.

12.2 Is the resident responsible for renovation of the unit

Yes, all residents pay 50% of any renovation costs (in same proportion as the share of the capital gain on the sale of their unit)

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when they leave the unit?

Renovation means replacements or repairs other than reinstatement work.

By law, the operator is responsible for the cost of any renovation work on a former resident's unit, unless the residence contract provides for the resident to share in the capital gain on the sale of the resident's interest in the unit. Renovation costs are shared between the former resident and operator in the same proportion as any capital gain is to be shared under the residence contract.

Part 13- Capital gain or losses

13.1 When the resident's interest or right to reside in the unit is sold, does the resident share in the capital *gain* or capital *loss* on the resale of their unit?

Yes, the resident's share of the the resident's share of the

capital gain is 50% capital loss is 50%

Part 14 - Exit entitlement or buyback of freehold units

An exit entitlement is the amount the operator may be required to pay the former resident under a residence contract after the right to reside is terminated and the former resident has left the unit.

14.1 How is the exit entitlement which the operator will pay the resident worked out?

The ingoing contribution (paid to the scheme operator on entry) is repaid to the resident, plus the resident's share of any capital gain, subject to set-offs for the exit fee, the resident's share of any capital loss, and other amounts payable by the resident as set out in the resident's Lease.

14.2 When is the exit entitlement payable?

By law, the operator must pay the exit entitlement to a former resident on or before the **earliest** of the following days:

- the day stated in the residence contract
 - o no date is stated in the residence contract
- 14 days after the settlement of the sale of the right to reside in the unit to the next resident or the operator
- 18 months after the termination date of the resident's right to reside under the residence contract, even if the unit has not been resold, unless the operator has been granted an extension for payment by the Queensland Civil and Administrative Tribunal (QCAT)

In addition, an operator is entitled to see probate or letters of administration before paying the exit entitlement of a former resident who has died.

14.3 What is the turnover of units for sale in the village?

16 accommodation units were vacant as at the end of the last financial year (30 June 2024)

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27 accommodation units were resold during the last financial year (30 June 2024)

3.8 months was the average length of time to sell a unit over the last three financial years (2023/24, 2022/23, 2021/22):

- 4 months was the average length of time to sell a unit during 2023/2024;
- 3.5 months was the average length of time to sell a unit during 2022/2023; and
- 4 months was the average length of time to sell a unit during 2021/2022.

Part 15 – Financial management of the village

15.1 What is the financial status for the funds that the operator is required to maintain under the Retirement Villages Act 1999?

General Services Charges Fund for the last 3 years			
Financial Year	Deficit/ Surplus	Balance	Change from previous year
2023/2024	\$52,170	\$54,740	\$52,170
2022/2023	\$13,693	\$2,570	\$13,693

Note from scheme operator: The updated financial information for financial year 2024/25 will be available in or before November 2025 once the funds have been audited in accordance with the Retirement Villages Act. The updated financial information will be available to residents on request once the audit has been completed.

(\$11,123)

(\$57,412)

Balance of General Services Charges Fund for last financial year <i>OR</i> last quarter if no full financial year available	\$54,740 (30/06/2024)	
Balance of Maintenance Reserve Fund for last financial year <i>OR</i> last quarter if no full financial year available	\$1,232,084 (30/06/2024)	
Balance of Capital Replacement Fund for the last financial year <i>OR</i> last quarter if no full financial year available	\$1,840,720 (30/06/2024)	
Percentage of a resident ingoing contribution applied to the Capital Replacement Fund	The total contribution	
The operator pays a percentage of a resident's ingoing contribution, as determined by a quantity surveyor's report, to the Capital Replacement Fund. This fund is used for replacing the village's capital items.	a operator using the	

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2021/2022 | (\$57,412)

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unit) or
prior is
2 prior visitor or

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Village by-laws and village rules		
17.4 Does the village have village by-laws?	☐ Yes ☒ No By law, residents may, by special resolution at a residents meeting and with the agreement of the operator, make, change or revoke by-laws for the village. Note: See notice at end of document regarding inspection of village by-laws	
17.5 Does the operator have other rules for the village.		
Resident input		
17.6 Does the village have a residents committee established under the <i>Retirement Villages Act 1999?</i> Part 18 – Accreditation	 ✓ Yes ☐ No By law, residents are entitled to elect and form a residents committee to deal with the operator on behalf of residents about the day-to-day running of the village and any complaints or proposals raised by residents. You may like to ask the village manager about an opportunity to talk with members of the resident committee about living in this village. 	
18.1 Is the village voluntarily accredited through an industry-based accreditation scheme?	 □ No, village is not accredited ☑ Yes, village is voluntarily accredited through Australian Retirement Village Accreditation Scheme Standards (ARVAS) 	
Note: Retirement village accreditation schemes are industry-based schemes. The Retirement Villages Act 1999 does not establish an accreditation scheme or standards for retirement villages.		
Part 19 – Waiting list		
19.1 Does the village maintain a waiting list for entry? If yes,	⊠ Yes □ No	
 what is the fee to join the waiting list? 	No fee ■ No fee No	

The following operational documents are held by the retirement village scheme operator and a prospective resident or resident may make a written request to the operator to inspect or take

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date stated by the prospective resident or resident (which must be at least seven days after	
the request is given).	
\boxtimes	Certificate of registration for the retirement village scheme
\boxtimes	Certificate of title or current title search for the retirement village land
\boxtimes	Village site plan
\boxtimes	Plans showing the location, floor plan or dimensions of accommodation units in the village
\boxtimes	Plans of any units or facilities under construction
\boxtimes	Development or planning approvals for any further development of the village
	An approved redevelopment plan for the village under the Retirement Villages Act
	An approved transition plan for the village
	An approved closure plan for the village
	The annual financial statements and report presented to the previous annual meeting of the retirement village
	Statements of the balance of the capital replacement fund, or maintenance reserve fund or general services charges fund (or income and expenditure for general services) at the end of the previous three financial years of the retirement village
	Statements of the balance of any Body Corporate administrative fund or sinking fund at the end of the previous three years of the retirement village
\boxtimes	Examples of contracts that residents may have to enter into
\boxtimes	Village dispute resolution process
	Village by-laws
\boxtimes	Village insurance policies and certificates of currency
	A current public information document (PID) continued in effect under section 237I of the Act (this applies to existing residence contracts)

a copy of those documents from of charge. The energiator must comply with the request by the

An example request form containing all the necessary information you must include in your request is available on the Department of Communities, Housing and Digital Economy website.

Further Information

If you would like more information, contact the Department of Communities, Housing and Digital Economy on 13 QGOV (13 74 68) or visit our website at www.chde.gld.gov.au

General Information

General information and fact sheets on retirement villages: www.qld.gov.au/retirementvillages
For more information on retirement villages and other seniors living options:
www.qld.gov.au/seniorsliving

Regulatory Services, Department of Communities, Housing and Digital Economy

Regulatory Services administers the *Retirement Villages Act 1999*. This includes investigating complaints and alleged breaches of the Act.

Department of Communities, Housing and Digital Economy

GPO Box 690, Brisbane, QLD 4001

Phone: 07 3013 2666

Email: regulatoryservices@chde.qld.gov.au

Website: www.chde.qld.gov.au/regulatoryservices

Queensland Retirement Village and Park Advice Service (QRVPAS)

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Specialist service providing free information and legal assistance for residents and prospective residents of retirement villages and manufactured home parks in Queensland.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: caxton.org.au

Department of Human Services (Australian Government)

Information on planning for retirement and how moving into a retirement village can affect your

pension

Phone: 132 300

Website: www.humanservices.gov.au/individuals/subjects/age-pension-and-planning-your-retirement

Seniors Legal and Support Service

These centres provide free legal and support services for seniors concerned about elder abuse, mistreatment or financial exploitation.

Caxton Legal Centre Inc.

1 Manning Street, South Brisbane, QLD 4101

Phone: 07 3214 6333

Email: caxton@caxton.org.au

Website: caxton.org.au

Queensland Law Society

Find a solicitor Law Society House

179 Ann Street, Brisbane, QLD 4000

Phone: 1300 367 757 Email: info@gls.com.au Website: www.qls.com.au

Queensland Civil and Administrative Tribunal (QCAT)

This independent decision-making body helps resolve disputes and reviews administrative decisions.

GPO Box 1639, Brisbane, QLD 4001

Phone: 1300 753 228

Email: enquiries@qcat.qld.gov.au Website: www.gcat.gld.gov.au

Department of Justice and Attorney-General

Dispute Resolution Centres provide a free, confidential and impartial mediation service to the community.

Phone: 07 3006 2518 Toll free: 1800 017 288

Website: www.justice.qld.gov.au

Livable Housing Australia (LHA)

The Livable Housing Guidelines and standards have been developed by industry and the community to provide assurance that a home is easier to access, navigate and live in, as well as more cost effective to adapt when life's circumstances change.

[Public]

Website: www.livablehousingaustralia.org.au/

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